

challenge: **#ZeroWasteOffice**

level: **SUPER**



Zero Waste Solutions in the office may sound like a difficult path to take, but we will make it easier for you. To start with, we propose a set of tasks as part of the Zero Waste Office Challenge.

How to take part in the challenge? Choose the level at which you want to begin: starter, smarter or super and... go for it!

Task descriptions at the SUPER level can be found below.

To join the challenge and get supporting materials, just send an e-mail to: wyzwanie@biurozerowaste.pl, entering the word: SUPER in the e-mail topic

#ZeroWasteOffice
#Interseroh

1 KITCHEN



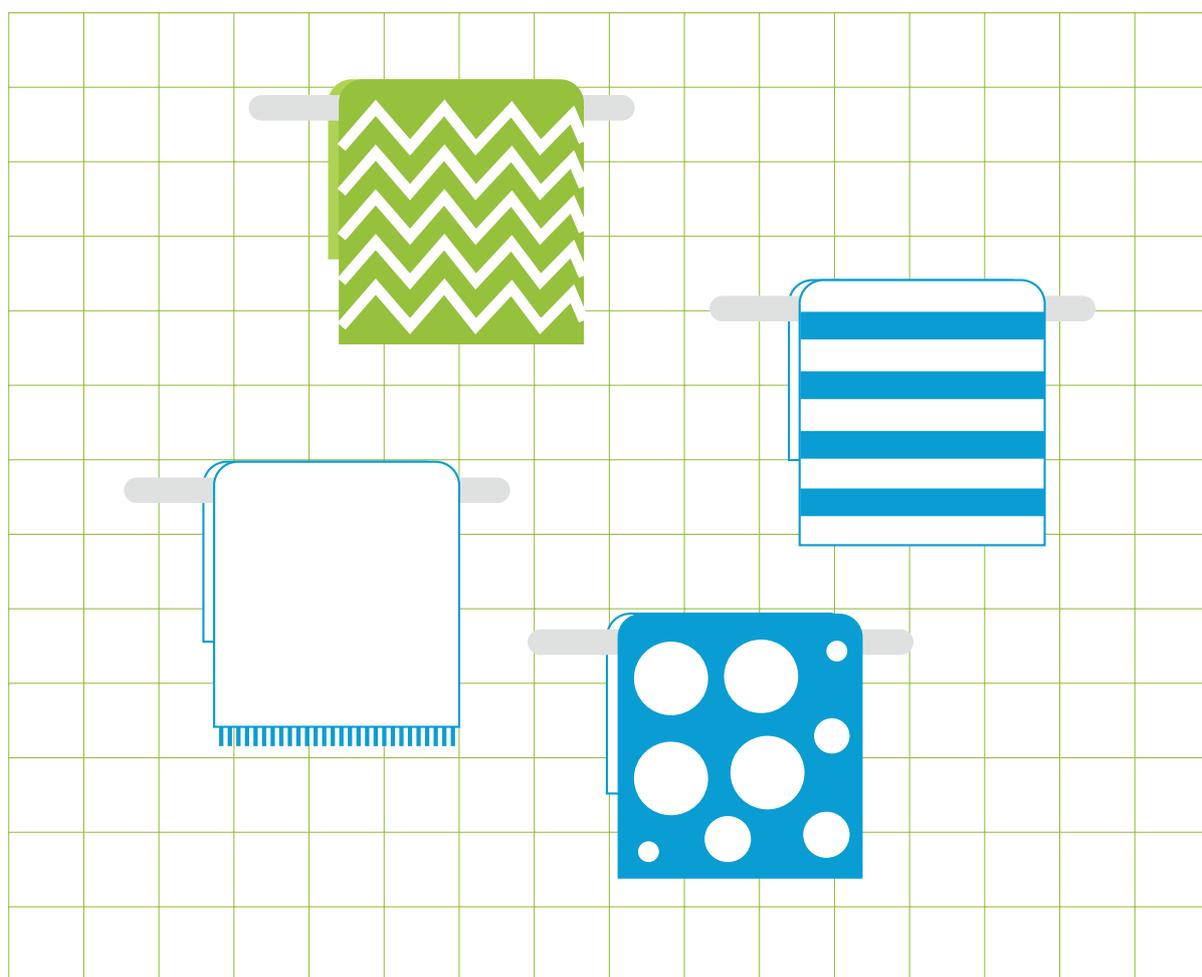
WHY IS IT ZERO WASTE

REDUCE – you limit the amount of packaging waste.

REUSE – creating your own food beeswax wrap can give a second life to scraps of material.

Catering is convenient, because the food is delivered straight to the office. But at the same time, each dish, each sandwich is packed in plastic and foil. How about you look for a supplier who packs food in more friendly materials? Or you can order dishes to your own containers? This is a big change, so start small, for example: providing breakfasts for all employees in the form of cornflakes, oatmeal, milk, and fruit. Maybe you can finance the breakfasts from the sale of raw materials – see waste collection at the SMARTER level! Other idea is delivering reusable lunch containers or organizing workshops to make reusable food beeswax wraps ([see a video tutorial!](#)) – thanks to such activities, employees will see that there is an ecological alternative to the prepacked catering dishes.

2 BATHROOM



WHY IS IT ZERO WASTE?

REDUCE – you limit the energy consumption.

Have a closer look at ways to dry your hands in the bathroom and try to take a step towards zero waste. If you use an electric dryer – set the optimal drying time. If you use paper towels, think about changing to cotton or linen with regular washing. Remember that you can always **DO SOMETHING** to consume less raw materials, energy and water.

SUPER

WORK PLACE

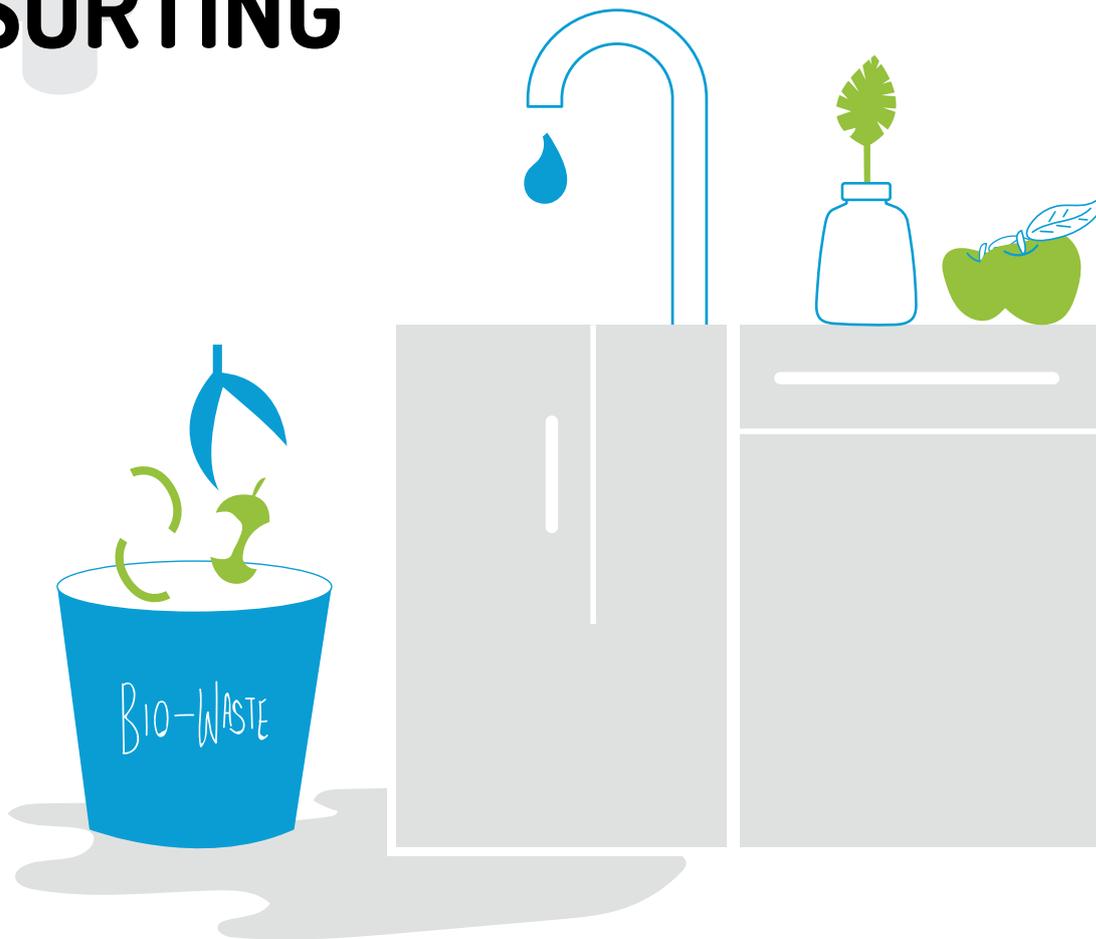


WHY IS IT ZERO WASTE?

REDUCE – you limit the amount of fumes emitted to the environment.

If you do not have them yet, create parking spaces for bicycles. You may also want to develop an incentive program encouraging the use of public transport (e.g. subsidies for monthly tickets).

4 WASTE SORTING



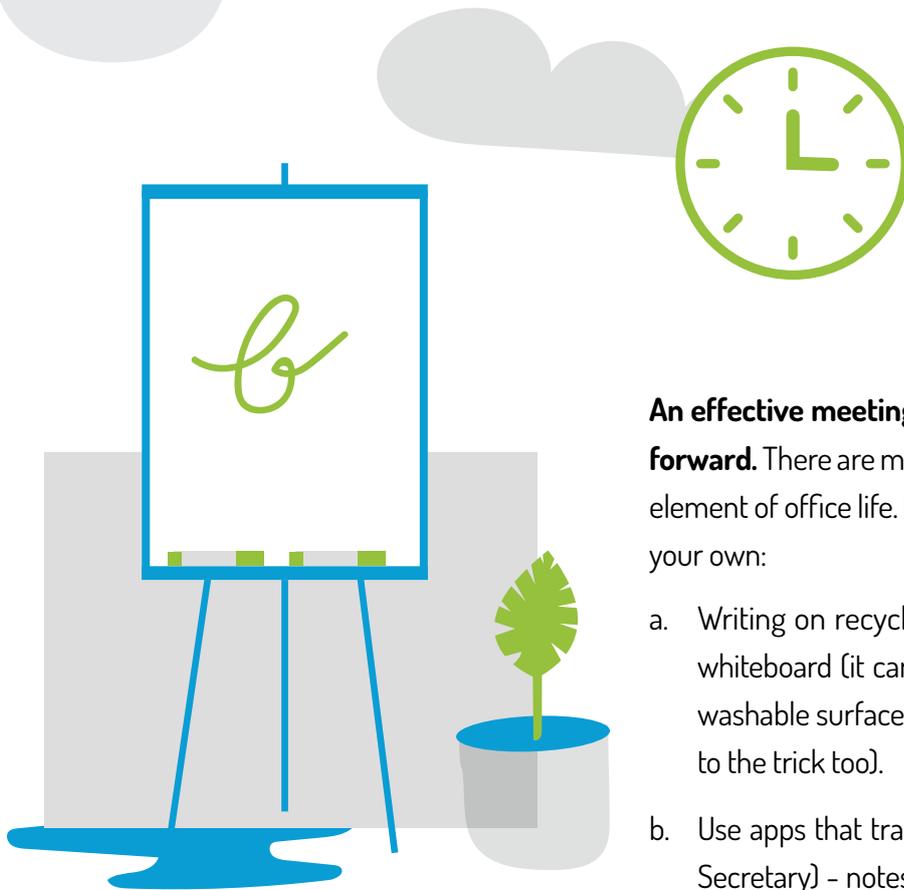
WHY IS IT ZERO WASTE?

REDUCE – you limit the amount of packaging waste.

ROT – composting is a challenge, but totally doable in the office. Ready precompost can be used for fertilizing office plants and lawns.

Bio-waste is the most troublesome waste fraction. The remains of food, skins, coffee grounds, while decompose, give off unpleasant odors. However, their presence in the mixed waste stream is just a disaster! That's a good reason to start separating bio-waste from the remaining garbage. You can later send it to a social composter or compost it in the office - Oklin GG 02 comes to rescue (read more in the section RETHINK).

5 CONFERENCES / MEETINGS



An effective meeting is the key to moving a job forward. There are many recipes for improving this element of office life. Check a few of them and add your own:

- Writing on recycled pages (flipchart) or on a whiteboard (it can also be a wall covered with washable surface. Window or glass door might to the trick too).
- Use apps that transfer speech to text (e.g.: My Secretary) - notes are taken automatically and you save time.
- Set the meeting time limit for a shorter period than usual, e.g. 30 minutes instead of one hour). Why this is important? According to Parkinson's Law, work expands so as to fill the time available for its completion. So if you care for the meeting to be short and effective set the time of its completion and hold on to these arrangements. There is a chance that you will discuss everything in the set time instead of dragging the meeting endlessly.

WHY IS IT ZERO WASTE

REDUCE - you limit the time and supplies (e.g.: paper) waste.

SUPER

RETHINK!

Traditional composters require a lot of attention. In the case of composting with the participation of Californian worms, you also need to take care for these creatures. However, there is an alternative, especially useful in the office - Oklin GG 02, a device that works on electricity just like other household appliances. The composting machine, thanks to the temperature and microorganisms Acidulo, in 24 hours turns food scraps and bio-waste from the office kitchen and canteen into precompost. This solution is aesthetic and practical - self-serviced, reduces unpleasant odors associated with the decomposition of food leftovers, makes it easier to deal with bio-waste, that are a troublesome fraction.

SUPPORT from Interseroh

If you need support in completing the #ZeroWasteOffice challenge - let us know. Based on our experience and knowledge, we carry out audits, trainings and workshops related to conducting sustainable business, environmental responsibilities of entrepreneurs and SDGs.

Catch us at wyzwanie@biurozerowaste.pl

